

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

July 2016

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Land for Affordable Housing</p> <p>To acquire land (in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton</p>	<p>Head of Housing and Property Services</p>	<p>Not before 29th Jul 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>		<p>Open</p>
<p>Public Health Enforcement Policy</p> <p>Report of the Head of HR and Development outlining a new policy to cover public health, Environmental Health and Licensing.</p>	<p>Community Well Being Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>8 Jul 2016</p> <p>4 Aug 2016</p> <p>31 Aug 2016</p>	<p>Jill May, Head of HR and Development Tel: 01884 234381</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p> <p>Cabinet Member for Community Well Being (Councillor Colin</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
				Slade)	
<p>Tenancy Agreement (recommendations following section 102 consultation)</p> <p>To receive a report from the Head of Housing and Property Services seeking approval of the revised Tenancy Agreement following the section 102 consultation.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>19 Jul 2016</p> <p>4 Aug 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>High Hedges Policy</p> <p>Report of the Head of Housing and Property Services regarding a review of the policy.</p>	<p>Managing the Environment Policy Development Group</p> <p>Cabinet</p>	<p>12 Jul 2016</p> <p>4 Aug 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Fire Risk in Communal Areas Policy</p> <p>Report of the Head of Housing and Property</p>	<p>Decent and Affordable</p>	<p>19 Jul 2016</p>	<p>Nick Sanderson, Head of Housing</p>	<p>Cabinet Member for Housing</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Services regarding a revised policy.	Homes Policy Development Group Cabinet	4 Aug 2016	and Property Services Tel: 01884 234960	(Councillor Ray Stanley)	
Revised Void Management Report To consider a revision to the Void Management Policy.	Decent and Affordable Homes Policy Development Group Cabinet	19 Jul 2016 4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Common Room Policy (new) To consider a report of the Head of Housing and Property Services outlining a new policy regarding the use of common rooms.	Decent and Affordable Homes Policy Development Group Cabinet Council	19 Jul 2016 4 Aug 2016 31 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Tenancy Inspection Policy</p> <p>To consider a revised policy</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>19 Jul 2016</p> <p>4 Aug 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Inward Investment Policy</p> <p>Report of the Head of Communities and Governance regarding this policy</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>21 Jul 2016</p> <p>4 Aug 2016</p> <p>31 Aug 2016</p>	<p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Community Engagement Strategy 2016-17</p> <p>Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to review the strategy and focus</p>	<p>Community Well Being Policy Development Group</p>	<p>2 Aug 2016</p>	<p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
for 2016-17.	Cabinet	1 Sep 2016			
Ageing Well Strategy Report of the Head of Communities and Governance regarding a new strategy.	Community Well Being Policy Development Group Cabinet Council	2 Aug 2016 1 Sep 2016 26 Oct 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Community Engagement Action Plan To receive information regarding the action plan.	Community Well Being Policy Development Group Cabinet	2 Aug 2016 1 Sep 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Town and Parish Charter To undertake a four yearly review the Town and Parish Charter	Community Well Being Policy	2 Aug 2016	Amy Tregellas, Head of Communities and	Cabinet Member for Community Well Being	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
	Development Group Cabinet	1 Sep 2016	Governance and Monitoring Officer Tel: 01884 234246	(Councillor Colin Slade)	
<p>Local Enforcement Plan</p> <p>A Plan setting out the approach and policies towards planning enforcement within the district</p>	Cabinet Council	4 Aug 2016 31 Aug 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Gas Service Contract</p> <p>Report of the Head of Housing and Property Services regarding the awarding of the tender for maintenance, servicing and responsive repairs.</p>	Cabinet	4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt
<p>Strategic Land Issues</p> <p>To receive a report of the Head of Housing and Property Services advising on responses to the Town</p>	Cabinet	1 Sep 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt <i>Financial and business issues</i>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Centre Masterplanning to include expressions of interest and the potential for acquiring a new site for depot redevelopment.			234960		
<p>Statement of Community Involvement</p> <p>Report of the Head of Planning and Regeneration seeking approval of a revised draft Statement of Community Involvement following public consultation.</p>	Cabinet	1 Sep 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Waste Storage Supplementary Planning Document</p> <p>Report of the Head of Planning and Regeneration seeking approval of the new Supplementary Planning Document</p>	Cabinet Council	1 Sep 2016 26 Oct 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Empty Homes Strategy</p> <p>To receive a report from the Head of Human Resources and Development on the Strategy regarding Empty Homes.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Sep 2016</p> <p>29 Sep 2016</p>	<p>Jill May, Head of HR and Development Tel: 01884 234381</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Private Sector Housing Renewal Policy</p> <p>To receive a report from the Head of Housing and Property Services reviewing the existing policy.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Sep 2016</p> <p>29 Sep 2016</p>	<p>Jill May, Head of HR and Development Tel: 01884 234381</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Service Standards Review</p> <p>To receive a report from the Head of Housing and Property Services reviewing standards within the Housing Service.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Sep 2016</p> <p>29 Sep 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Aids and Adaptations Policy (update)</p> <p>Report of the Head of Housing and Property Services regarding a revised policy.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Sep 2016</p> <p>29 Sep 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Introductory Tenancy Policy (update)</p> <p>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Introductory Tenancies Policy.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Sep 2016</p> <p>29 Sep 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Hoarding Policy (update)</p> <p>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Hoarding policy.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Sep 2016</p> <p>29 Sep 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Recharge Policy (update)</p> <p>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Recharge policy.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Sep 2016</p> <p>29 Sep 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Local Plan Review</p> <p>To receive a report of the Head of Planning and Regeneration regarding the Local Plan Review</p>	<p>Cabinet</p> <p>Council</p>	<p>15 Sep 2016</p> <p>22 Sep 2016</p>	<p>Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Economic Development Strategy</p> <p>To consider a report of the Head of Communities and Governance revising this policy</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>15 Sep 2016</p> <p>29 Sep 2016</p>	<p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
				Chesterton)	
<p>Grant Payments to External Organisations 2017-18</p> <p>To consider grant funding for 2017/18</p>	<p>Community Well Being Policy Development Group</p> <p>Cabinet</p>	<p>27 Sep 2016</p> <p>27 Oct 2016</p>	<p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>
<p>Regulation of Investigatory Powers</p> <p>To undertake an annual review of the Policy</p>	<p>Community Well Being Policy Development Group</p> <p>Cabinet</p>	<p>27 Sep 2016</p> <p>27 Oct 2016</p>	<p>Jill May, Head of HR and Development Tel: 01884 234381</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>
<p>Health and Safety Policy</p> <p>Report of the Head of HR and Development regarding a revised policy</p>	<p>Community Well Being Policy</p>	<p>27 Sep 2016</p>	<p>Jill May, Head of HR and Development Tel: 01884 234381</p>	<p>Cabinet for the Working Environment and</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
	Development Group Cabinet	24 Nov 2016		Support Services (Councillor Margaret Squires)	
<p>Masterplan - Area B Tiverton Eastern Urban Extension</p> <p>Report of the Head of Planning and Regeneration requesting the Cabinet to consider consultation drafts</p>	Cabinet	29 Sep 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Communication Strategy Action Plan</p> <p>Report of the Head of Customer Services reviewing the Communication Strategy</p>	Cabinet	29 Sep 2016	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Devolution - Mid Devon and the Heart of the South West Proposition</p> <p>Report of the Chief Executive setting out the possible devolution process for recommendation to Council</p>	<p>Cabinet</p> <p>Council</p>	<p>29 Sep 2016</p> <p>26 Oct 2016</p>	<p>Stephen Walford, Chief Executive</p>	<p>Leader of the Council (Councillor Clive Eginton)</p>	
<p>Workforce Plan and Human Resources Strategy</p> <p>Report of the Head of HR and Development providing a review of the current strategy and reflecting the latest legislative and economic changes.</p>	<p>Cabinet</p>	<p>29 Sep 2016</p>	<p>Jill May, Head of HR and Development Tel: 01884 234381</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p>	<p>Open</p>
<p>Half Year Investment Performance & Review of Treasury Management Strategy 2016/17</p> <p>Report of the Head of Finance informing the Cabinet of the treasury performance during the first six months of 2016/17 and</p>	<p>Cabinet</p>	<p>27 Oct 2016</p>	<p>Andrew Jarrett, Head of Finance Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
agree the ongoing deposit strategy for the remainder of 2016/17					
<p>Medium Term Financial Plan - Capital Programme</p> <p>Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the Capital Programme.</p>	Cabinet	27 Oct 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p>Medium Term Financial Plan - HRA and Business Plan</p> <p>Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the Housing Revenue Account and Business Plan.</p>	Cabinet	27 Oct 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p>Medium Term Financial Plan - General Fund</p> <p>Report of the Head of Finance outlining the Medium Term Financial Plan</p>	Cabinet	27 Oct 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
with regard to the General Fund.				Hare-Scott)	
<p>Supply and Demand Policy</p> <p>To receive a report from the Head of Housing and Property Services providing the annual review of the Supply and Demand Policy.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>15 Nov 2016</p> <p>24 Nov 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Decant Policy (update)</p> <p>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Decant Policy.</p>	<p>Decent and Affordable Homes Policy Development Group</p> <p>Cabinet</p>	<p>15 Nov 2016</p> <p>24 Nov 2016</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Tax Base Calculation</p> <p>Report of the Head of Finance detailing the statutory calculations necessary to determine the Tax Base for the Council Tax</p>	<p>Cabinet</p> <p>Council</p>	<p>1 Dec 2016</p> <p>14 Dec 2016</p>	<p>Andrew Jarrett, Head of Finance Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Council Tax Reduction Scheme</p> <p>Report of the Head of Finance setting out the Council Tax Reduction Scheme for 2017/18 for recommendation to Council</p>	<p>Cabinet</p> <p>Council</p>	<p>1 Dec 2016</p> <p>14 Dec 2016</p>	<p>Andrew Jarrett, Head of Finance Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>
<p>Freedom of Information Policy</p> <p>Report of the Head of Customer Services regarding a review of the FOI Policy</p>	<p>Cabinet</p>	<p>1 Dec 2016</p>	<p>Liz Reeves, Head of Customer Services Tel: 01884 234371</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>
<p>ICT Strategy</p> <p>Report of the Head of Customer Services regarding a review of the ICT Strategy</p>	<p>Cabinet</p>	<p>1 Dec 2016</p>	<p>Liz Reeves, Head of Customer Services Tel: 01884 234371</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>